



STATE OF NEW YORK DEPARTMENT OF HEALTH

Wadsworth Center

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Electronic Proficiency Testing Reporting System (EPTRS) Bulletin - March 2008

Laboratories participating in proficiency testing events in the categories listed below must submit results electronically through the EPTRS system on the Health Provider Network (HPN) for the March 2008 test events. Participation in EPTRS is **mandatory for the following events** with the exception of Cellular Immunology, Cytogenetics, Forensic Identity and Molecular Oncology:

Mycobacteriology
Trace Elements Whole Blood
Toxicology – Blood Lead

Instructions

Worksheets will be included with the samples.

Please log into the system a few days before the due date to ensure that your HPN account is still active. If your password has been disabled, then call CAMU 1-866-529-1890 before 5 PM EST.

Unfortunately, a recent HPN server upgrade has at times resulted in prolonged and failed logins, half drawn web pages and failures to get confirmation notices once results are submitted. Even though IT is working to resolve this performance issue, we strongly recommend that you not wait till the last day to submit your results! We also suggest that you first log into the HPN home page:

<https://commerce.health.state.ny.us/hpn/>

and only then navigate to the EPTRS application:

<https://commerce.health.state.ny.us/doh3/applinks/eptrs/>

You can also get to EPTRS from the HPN home page by finding "INFO BY TOPIC:" in the blue field on the left side:

1. select "Application List"
2. select "E"
3. select "[Electronic Proficiency Test Reporting System \(EPTRS\)](#) (For Clinical Laboratories ONLY)"

Laboratories must submit test results for these events electronically by entering their results and clicking the "**Submit/Attest**" button on the EPTRS Summary Page by the due date as published: <http://www.wadsworth.org/labcert/lep/PT/PTschedule.htm>. Only Laboratory Directors, Assistant Directors or Delegated Submitters will be able to submit results. Saving or validating without submitting results will result in a **failure for non-participation!**

If CLEP is contacted for permission to submit results via paper, this request may be approved under extenuating circumstances. However, the lack of active HPN accounts, the lack of submission roles, or the lack of Internet access will not excuse a laboratory from having to submit results electronically. Without such approval, mailed or faxed proficiency test results will not be accepted.

Contact the Clinical Laboratory Evaluation Program (CLEP) clepeptrs@health.state.ny.us before 4 PM EST if you are unable to see and click the "Submit/Attest" button on the EPTRS Summary Page or if you have questions concerning result entry.

This bulletin will be updated on a monthly basis to provide the current status of the system.