

**ENVIRONMENTAL LABORATORY APPROVAL PROGRAM  
CERTIFICATION MANUAL**

<u>SUBJECT</u>	<u>DATE</u>	<u>PAGE</u>	<u>ITEM NO.</u>
Restrictions on the Use of Certification	02/12/24	1 of 1	132

1. The **original**, current ELAP and/or **TNI/NELAP** certificate(s) must be posted in a prominent place in the laboratory facility. **Only the most current certificate is available through the Health Commerce System (HCS). Laboratories are notified by email when there are changes to certificates.**
2. A laboratory that displays the **TNI/NELAP** logo must accompany it with at least the phrase “ELAP Accredited” or “NELAP Accredited”. However, this is not applicable if the laboratory is using the TNI logo, which contains the phrase: “NELAP Accredited”.
3. A laboratory must include its identification number on all documentation that identifies the laboratory as ELAP and/or **TNI/NELAP** accredited, and it must not imply ELAP or **TNI/NELAP** accreditation for any analyte or subcategory for which it is not currently approved. Such documentation includes, but is not limited to: laboratory reports, catalogs, advertising, business solicitations, proposals and quotations.
4. Any report of testing that is not within the scope of ELAP and/or **TNI/NELAP** accreditation must contain a statement to that effect.
5. ELAP accredited laboratories must not use their ELAP/NELAP certificate, ELAP/NELAP accreditation status and/or ~~NELAG~~ **TNI/NELAP** logo to imply endorsement by ELAP.
6. **NYS ELAP can take actions against accredited laboratories that incorrectly reference accreditation status, or show or misleading use of accreditation symbols found in advertisements, catalogues, etc. Actions may include request for corrective action, withdrawal of accreditation, publication of the transgression and if necessary, other legal action.**
7. ~~Certificates of approval for the current permit year must be returned to the ELAP program office immediately when one of the following occurs to the laboratory’s scope of accreditation:~~
  - a. ~~Modification (i.e., analyte and or method added or dropped from scope),~~
  - b. ~~Suspension, or~~
  - c. ~~Revocation.~~

**REMINDER:** Pursuant to New York State Public Health Law, Section 502, a suspended, withdrawn, denied, or revoked laboratory may not perform any analysis on New York samples for which the Department issues a certificate of approval. Therefore, you must immediately discontinue the use of all advertising that contains any reference to an accredited status including but not limited to ELAP Lab ID and TNI/NELAP logo.