## NEW YORK STATE DEPARTMENT OF HEALTH CLINICAL LABORATORY EVALUATION PROGRAM WADSWORTH CENTER-P.O. BOX 509 ALBANY, NEW YORK 12201-0509

## HEALTH FAIR APPLICATION

(518) 485-5378				
Laboratory PFI:				
Name and Address of Laboratory:				
Contact Person Name:				
Telephone: ( )				
Date of First Event:				
List tests offered and designate who performed at a health fair.	ere tests will be perforn	ned. NOTE: The	laboratory must have	a permit to cover all tests
TEST	TEST AT HEALTH FAIR	TEST AT LAB	REFERRED TO (PFI)	METHOD
For each test offered at a health fair or community screening, a procedure manual must be developed to include, at a minimum, the following items:				
Purpose and benefit of the screening.				
<ul> <li>Name, address and New York State license number of the health care practioner who is responsible for ordering the test and referring abnormal results.</li> </ul>				
Title and duties of all personnel or volunteers involved in the actual screening.				
Name and title of indivduals responsible for reviewing quality control data and reports.				
Handling of results that require referral to the subject's health care practitioner.				
Procedures to be used in the event that the subject does not have a personal health care practitioner.				
The counseling and referral process at each significant result level. (Normal, slightly at-risk, significantly at-risk, etc.)				
Handling of unsatisfactory specimens.				
Specimen processing and if applicable, transport procedures.				
Records retention.				
	nges and frequency), s			method used, calibration, quality ed medical waste handling and
A copy of the procedure manual r	nust be available for re	eview by the depa	rtment upon request.	
I affirm that all of the above statement are true and correct to the best of my knowledge, and that all applicable portions of Title 10 of the New York Codes Rules and Regulations, Parts 58-1, and 70 will be adhered to when operating health fairs.				
Date Name of Owner	r/Corporation Officer (Prin	nt) S	ignature	
Date Name of Direct	or (Print)		ignature	